

Date: October 10, 2016
Time: 4:00PM - 5:00PM
Location: Hamilton Bldg., Room 220
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Present at Meeting:

Marc J. Altshuler, MD; Gretchen Diemer, MD; Julie Karp, MD; David Kastenber, MD; Harish Lavu, MD; Gary A. Lindenbaum, MD; Levon Nazarian, MD; Mark R Rubinoff, MD; Brian Sweeney, RN; Jeanne Cole, EdD

- *Welcome and Introductions*

Dr. Kastenber welcomes returning and new members of the Committee. Minutes from June 2016 were approved.

- *Steps towards Central CE Functions*

Dr. Cole reported on changes in structure relating to CE functions at Jefferson. In late Spring, the Council on Deans approved the centralizing of Continuing Professional Development for Jefferson's center city campuses, with the vision to ultimately include other members of Jefferson Health (Abington, Aria, etc.). A Steering Committee with representatives from SKMC, JCPH, JCN, JCP, JCHP and JCIPE has been formed and had an initial meeting in late September. This group will be responsible for fleshing out the vision for the central CPD functions. A larger Advisory Board will be formed over the next 12 months, with representation from multiple stakeholder groups. In addition, a University wide Faculty Committee will be formed in the future.

- *Changing our Accreditation Type: Joint Interprofessional Continuing Education Accreditation*

As part of the central CE function, the institution will apply to acquire a different type of CE accreditation known as Joint Accreditation in Interprofessional Continuing Education (IPCE). This will replace the three different accreditations held at Jefferson for physician, nurses, and pharmacists credit and is expected to streamline processes, reduce administrative costs, and refocus our CE programming on the needs of the healthcare team. The IPCE accreditation requires that a minimum of 25% of all provider activities are interprofessionally planned and credited, and thus will require changes in our approach and culture in the area of continuing education. We are currently at approximately 12% of activities, and plan to work towards meeting the required minimum over the next year. We anticipate submitting the "Intent to apply" for the October 2017 cycle. The ACCME will extend our current accreditation with them until we have completed the IPCE accreditation process through to approval.

- *Planning a CME Committee Meeting Curriculum*

Topics for discussion at each upcoming CME Committee meeting are planned, as follows:

Month	Topics
October	Central CPD and Joint Accreditation Update
November	Process for Late Breaking Events
December	Promoting Interprofessional Approaches
January	(no meeting)
February	6 Month Review of Activities/Outcomes

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March	ABIM MOC Requirements and Opportunities
April	Status Report: Moving Toward Joint Accreditation
May	Patient Experience (Student Project Presentation)
June	The Year in Review

Committee members are encouraged to add other topics of interest.

- *Other business:*

Questions arose re: how to obtain credit records for relicensing. OCME has a web page specific to PA license renewals, patient safety credits, and links to completing the new child abuse reporting requirements. In addition, the CPD@JeffLEARN system is being "backfilled" to enable reporting records for RSS as of January 1 2015, so all RSS records for the renewal cycle will be available in one location. Once all RSS are backfilled, a blast email will go out via Faculty Affairs to all faculty to inform them of these resources, and how to retrieve their certificates.

Link to resource: <http://jeffline.jefferson.edu/jeffcme/office/requirements.cfm>