How to Register/Create a CPD @ JeffLEARN™ Account:

1. Access the CPD @ JeffLEARN™ home page at:

   [https://cme.jefferson.edu/](https://cme.jefferson.edu/)

2. Go to the upper right corner and click **Register**.

**IMPORTANT!**

• CPD @ JeffLEARN™ does **NOT** work with Internet Explorer (IE8)!

• Please use any of the following browser:
  [Google Chrome], Mozilla Firefox, Safari, Opera
3. The next screen will ask you to “Create a New Account”. Complete the fields on the Create New Account page.

* All fields with asterisks are required.

**CREATE NEW ACCOUNT**

CREATE NEW ACCOUNT  LOG IN  REQUEST NEW PASSWORD

**USERNAME**
If you are from Jefferson, we recommend the use of your CAMPUS KEY as your user name. All others, please create a user name that you can easily remember.

**E-MAIL ADDRESS**
This is part of your unique record identifier. Enter the email address you will ALWAYS use with this system as all your records are tied to it. JEFFERSON emails should be entered in “CAMPUS KEY” Format. EX: campuskey@jefferson.edu

*Jefferson Employees - please use your campus key as your user name & email (TJU123@jefferson.edu)

Scroll down on this page to see more of the fields you need to complete. You’ll also be able to select your specialty/areas of interest, and how you are affiliated with Jefferson. Some of this information will be part of your certificates/transcripts, so please be careful with spelling and capitalization.
A word about privacy and your information

OPT IN FOR UPCOMING ACTIVITY NOTICES *
Please indicate your preference. Note, we do not provide your information to anyone outside of Jefferson.

- YES, include me in notices about upcoming activities
- NO, I do not wish to receive notices about upcoming activities

PHONE
Provide your landline phone number.

MOBILE PHONE *
Your mobile phone number is required as it will be the primary means to record your attendance at selected activities. This number will not be distributed without your prior consent.

COUNTRY
Provide the country where your mobile phone has service. This is needed to send text messages correctly.

USA / Canada / Dominican Rep. / Puerto Rico

CAPTCHA
This question is for testing whether or not you are a human visitor and to prevent automated form submissions.

Type the text

CREATE NEW ACCOUNT

Select YES if you want to receive emails about our upcoming events

Your mobile # will NEVER be used for anything but confirming information initiated by you. More on the next page!
** Please be sure to enter YOUR mobile phone number. This is required as it will be the **primary means to record your attendance at selected activities**. This number will **never** be distributed without your prior consent.

**MOBILE PHONE**
Your mobile phone number is required as it will be the primary means to record your attendance at selected activities. This number will not be distributed without your prior consent.

How is your cell phone number used?
- **ONLY** for recording and confirming your attendance at selected activities like grand rounds, tumor boards, and other regularly scheduled series.
- **Only** after you initiate a contact with us via a text message from your cell, for attendance purposes.
- **NEVER** for any other communication from CPD@JeffLEARN
4. When all entries are made, click on the Create New Account button at the bottom of the screen. A green feedback message will appear near the top of the screen informs you have successfully created an account and text message has been sent to you to confirm your phone number.

Once you click “Create New Account” the message below will appear.

You’ll receive a text confirming your account and asking you to re-confirm your mobile number.
5. Once you get the confirmation code, log into the system again. You will be prompted to enter the code that was sent to you via text. Once this is confirmed, your cell phone will become the method of recording your attendance and credits at selected activities.

If you do NOT receive a text message, please log-in to your account to confirm your mobile number is correct.
If you have any problems, questions, or feedback regarding CPD @ JeffLEARN™ please contact our office at

215-955-6992
jeffersoncme@jefferson.edu

Monday – Friday
8:00AM – 4:30PM

Office of CME
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