



1020 Locust Street, Suite M5
Philadelphia, PA 19107
T 1-888-JEFF-CME (533-3263)
T 215-955-6992
F 215-923-3212

jeffersoncme@jefferson.edu
jefferson.edu/cme

27th Annual Pan Philadelphia Neurosurgery Conference

Friday, December 4, 2015

CANCELLATIONS/REFUND POLICY

Requests for refunds must be submitted in writing and received in the Office of CME by **Friday, December 2, 2015**. There will be no refunds after this date. There will be a \$50 processing fee for all refunds. Registrants who fail to attend the conference are responsible for the entire fee. All refunds will be processed after the conference. The University reserves the right to cancel or postpone this course due to unforeseen circumstances. In the event of cancellation or postponement, the University will refund registration fees, but is not responsible for related costs or expenses to participants, including cancellation fees assessed by hotels, airlines or travel agencies.

Requests for refunds can be sent via email to jeffersoncme@jefferson.edu. Please note 27th Annual Pan Philadelphia Neurosurgery Conference in the subject line. You can also send your request to our office at 1020 Locust Street, Suite M5, Philadelphia PA 19107.