

# How to Create a CPD@JeffLEARN Account

# INTERNET BROWSER COMPATIBILITY

***IMPORTANT!*** CPD @ JeffLEARN™ will NOT work with older versions of Internet Explorer (IE8).

Please use one of the following browser:



[Google Chrome](#)



[Mozilla Firefox](#)



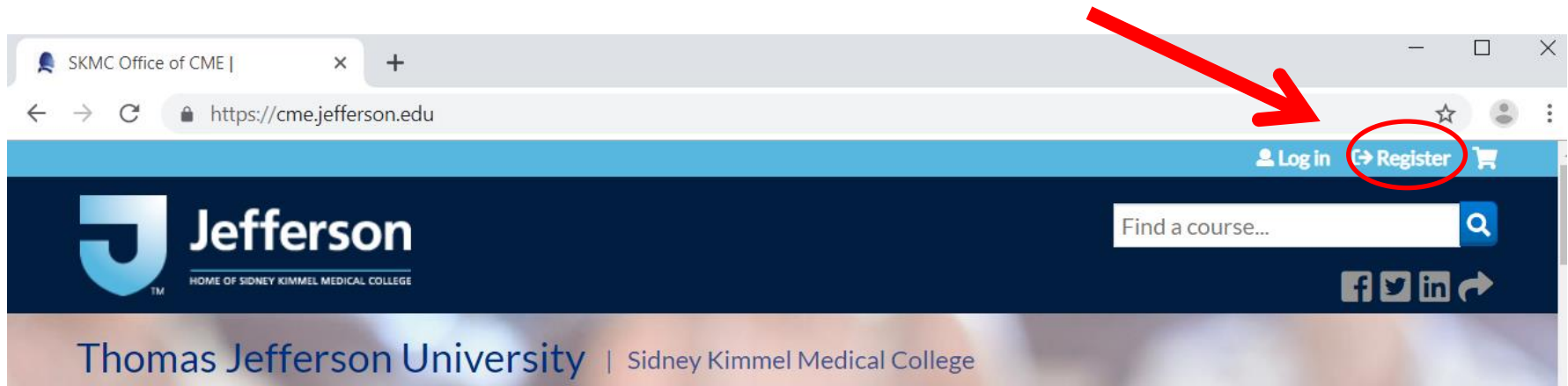
[Safari](#) (Apple products)



[Opera](#)

# STEP 1: GO TO HOMEPAGE

Go to [CME.Jefferson.edu](https://cme.jefferson.edu) and click “Register” in the upper right hand corner



## STEP 2: FILL IN REQUIRED FIELD

The red asterisk \* indicates that the field is required.

# CREATE NEW ACCOUNT

CREATE NEW ACCOUNT | LOG IN | REQUEST NEW PASSWORD

**USERNAME \***  
If you are from Jefferson, re-enter your CAMPUS KEY as your user name to avoid creating a duplicate account. All others, please create a username that you can easily remember.

**E-MAIL ADDRESS \***  
This is part of your unique record identifier. Enter the email address you will ALWAYS use with this system as all your records are tied to it. JEFFERSON emails should be entered in the following format. EX: firstname.lastname@jefferson.edu

**\*Jefferson Employees** - please use your campus key as your user name & your email as `firstname.lastname@jefferson.edu`

## CAMPUS KEY FIELD\*

This is a required field for all users. Non-Jefferson visitors will enter 123456.

### CAMPUS KEY \*

Jefferson users: enter your campus key to assure your CE account aligns with your campus key login. Non-Jefferson users: enter "123456"

## MOBILE PHONE NUMBERS\*

This is a required field for all users. Text messages will be used as a way of recording attendance at Regularly Schedule Series such as Grand Rounds, Tumor Boards, etc.

### MOBILE PHONE \*

Your mobile phone number may be used as a means to record your attendance at Grand Rounds and other selected activities. This number will not be distributed without your consent. For non-US/Canada residents only, please provide only the first 10 digits of your international mobile number (excluding the country code).

**NOTE:** Mobile numbers must be confirmed in your account in order for series credit to automatically appear on transcript after texting in your attendance. See step 4 for more instruction.

# STEP 3: CLICK “CREATE NEW ACCOUNT”

## CAPTCHA

This question is for testing whether or not you are a human visitor and to prevent automated spam submissions.

I'm not a robot



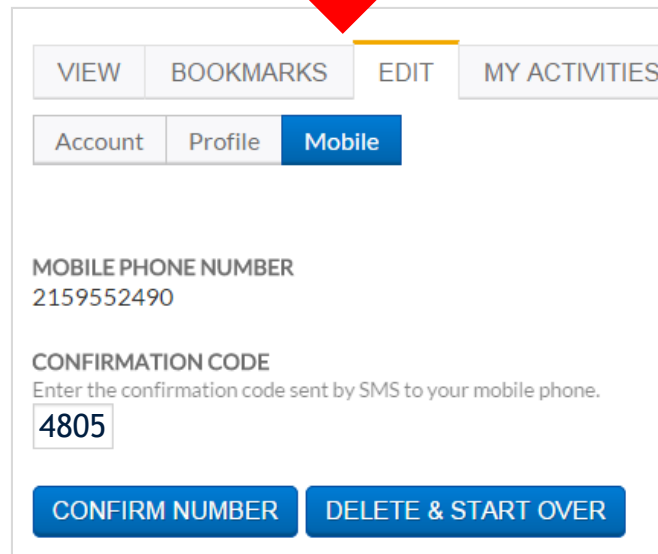
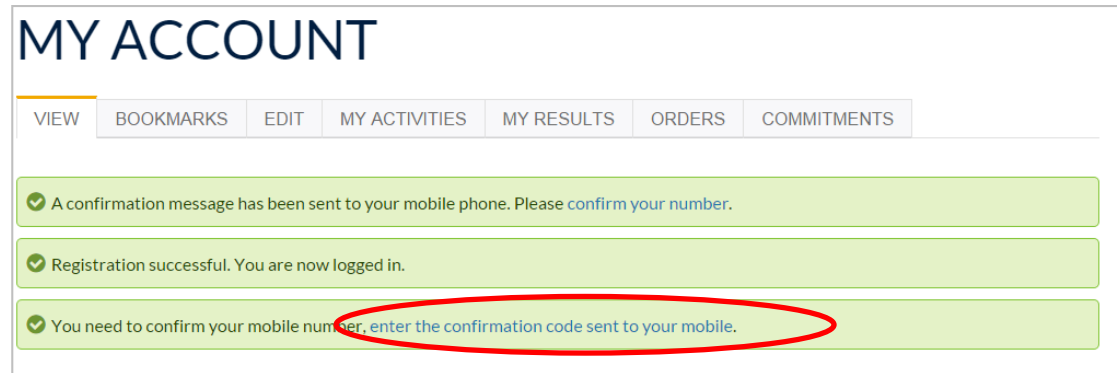
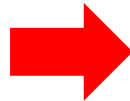
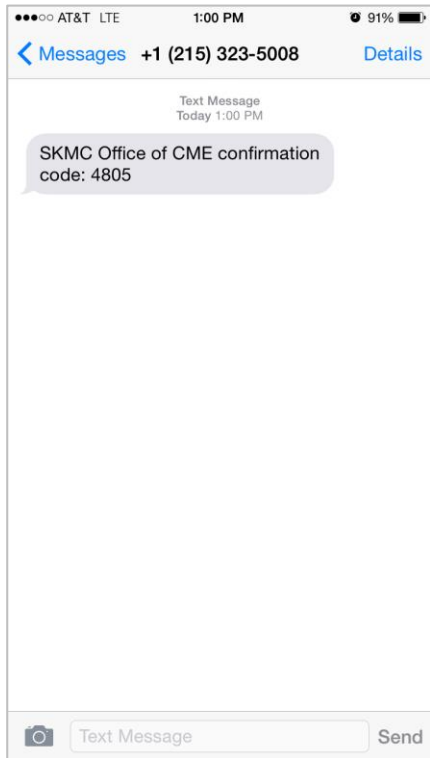
reCAPTCHA  
Privacy - Terms

CREATE NEW ACCOUNT



# STEP 4: CONFIRM MOBILE PHONE NUMBER

You will be sent a 4-digit code to your mobile phone and asked to confirm your number online in your CPD@JeffLEARN account.





## Questions?

Please contact the Office of CPD at  
215-955-6992 or [jeffersoncpd@jefferson.edu](mailto:jeffersoncpd@jefferson.edu)

## Business Hours:

Monday - Friday, 8:00AM - 4:30PM



**Jefferson**

Philadelphia University +  
Thomas Jefferson University

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HOME OF SIDNEY KIMMEL MEDICAL COLLEGE